

Affiliation	Department of Business, Faculty of Humanities and Social Sciences, Teikyo Heisei University (Nakano Campus)
Position	Professor, Associate Professor, Lecturer or Assistant Professor/3
Reason for the call	Vacant position
Qualification for Application	<p>Applicants should, in principle, meet the following requirements:</p> <ol style="list-style-type: none"> <li>1. Hold a master' s degree or higher.</li> <li>2. Be able to engage in education and student guidance with enthusiasm based on the University' s "Founding Principles."</li> <li>3. Be able to teach courses in information-related fields (including both foundational and specialized subjects).</li> </ol>
Expected Responsibilities	<p>After appointment, the successful candidate will teach information-related courses in the Department of Business Administration (including the correspondence education program) and in the Graduate School of Information Science, depending on their area of specialization. These courses may include fields such as:</p> <p>Information Literacy / Information Society and Information Ethics / Fundamentals of Information Science / Programming (Basic and Advanced) / Hardware and Computer Circuits / Networks, Information and Communications, and the Internet / Databases / Information Systems / Data Science / Artificial Intelligence and Machine Learning / Multimedia / Operations Research / Systems Auditing.</p>
Application Deadline	Until a suitable candidate is found.
Appointment	July 1, 2026
Type of Employment	<p>Full-time (to be renewed every year)</p> <p>※contract may be renewed up to 2 times</p> <p>※after 2 times of renewal, it may be further renewed after evaluation</p> <p>After evaluation, there is a possibility of extension or conversion to a contract until retirement age.</p>
Application Documents	<ol style="list-style-type: none"> <li>(1) CV Please use the specified format</li> <li>(2) All certificates of the degrees obtained, or copies of the diplomas</li> <li>(3) Copy of certificate of qualification held (all qualifications listed in the resume/accomplishments document)</li> <li>(4) Research accomplishments Please use the specified format</li> <li>(5) ID Photo W3cm×H4cm (Must be in color taken in the last 3 months and please do not glue it to your resume; attach it as an attachment.)</li> </ol> <p>Submit 1 for each of the above</p> <p>Documents to be submitted must be written in Japanese (titles of degrees can be in English). It must also be printed on one side of A4 paper and do not staple the documents together. Use registered mail and do not send documents separately. Courier service is acceptable.</p> <p>Write on the envelope in red; "Application Documents for the Faculty Position in the Business Administration Course, Department of Business Administration - Enclosed."</p>

	Application documents will not be returned to the applicant.
Selection Process	Interview will be conducted for those who passed document screening. Date of interview is undecided. Necessary expenses for the interview, such as travel and accommodation, will be borne by the applicant.
Submission	2-51-4 Higashi-Ikebukuro, Toshima-ku, Tokyo, 170-8445 Faculty recruitment officer, General Affairs Group, Teikyo Heisei University
Contact	General Affairs Group TEL 03-5843-3111 (main number)